

PGARC Information Bulletin

2003 01 07

Traffic Control Services For Parades & Events

Members of the Prince George Amateur Radio Club (PGARC) have provided traffic control services for numerous parades and events held in our city during the last two decades. Many club members have completed the City of Prince George traffic-flagging course.

Requests for the participation of the PGARC should be made well in advance of planned parades or events. PGARC meets on the first Tuesday of each month at which time decisions are made whether to participate or not.

Parade and event organizers must obtain all necessary permits, insurance and WCB coverage that includes the traffic control workers provided by PGARC. Parade route maps should be provided to PGARC at least 30 days prior to the parade. This information is needed to determine and arrange for appropriate resources, including the recruitment of traffic control volunteers.

PGARC members have first-hand field experience and should be consulted during the planning stages of the parade to avoid traffic problems during the event. PGARC will organize and supervise traffic control functions, which includes providing volunteers, safety vest, paddles and any other equipment as may be required. PGARC's radio communication systems will be used during the parade. Volunteer traffic controllers provided by parade organizers should be directed to work under the direction of the PGARC appointed parade traffic control supervisor.

Following parades and events, PGARC will participate in debriefings as may be required. We do request a thank-you letter, which may be used for reference in PGARC fund raising efforts. Donations made to PGARC for providing a service will be used in support of maintaining emergency communication systems operated by PGARC in the Prince George area. All members and directors of PGARC are unpaid volunteers.

Event name	
Event sponsor	
Event coordinator	
Event date	
Event start & end times	
Event coordinator telephone numbers	
PGARC telephone numbers	
PGARC coordinator signature	
Event coordinator signature	